

Computer Citizenship

2018-2019

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Trinity Christian Academy

Coursework provides instruction in keyboarding skills, basic computer concepts, and Internet and research. The course will cover fundamentals of Google Slides, Google Docs, and Google Sheets as well as skills to search the World Wide Web and evaluate information found on the internet. Students will complete several projects from the various applications Google Slides, Google Docs, and Google Sheets.

Computer Literacy Learning Objectives.

❖ Every student will become a 21st century citizen.

- Use technology wisely and safely.
- Understand how computers, networks, internet and the world wide web work.
- Evaluate the accuracy and usefulness of information on the Web.
- Find and share information quickly, safely, and ethically.

❖ Each student will become an effective computer user.

- Demonstrate project work in Google Suite, including Docs, Slides, & Sheets.
- Create interesting projects using both individual applications and integrated applications.
- Research using the resources of the World Wide Web.
- Navigating the Web and Evaluating Web Sites.
- Providing feedback to improve personal and classmate's projects.

❖ Each student will develop learning and study skills for all subjects.

- Develop critical thinking skills.
- Build teamwork skills.
- Integrate technology skills across the curriculum.

Semester Coursework—

Unit 1:

- DIGITAL LIFE 101: What is the place of digital media in our lives?
- STRATEGIC SEARCHING: What steps can help you find what you're looking for when you search online?
- SCAMS AND SCHEMES: What is identity theft, and how can protect yourself from it?
- CYBERBULLYING: BE UPSTANDING: How do you judge the intentions and impact of people's words and actions online?
- A CREATOR'S RIGHTS: What rights do you have as a creator?

UNIT 2:

- MY MEDIA: What are your personal media habits, and how much time do you spend with different forms of media?
- A CREATOR'S RESPONSIBILITIES: What responsibilities do you have to respect others' creative work?
- SAFE ONLINE TALK: How should you handle inappropriate online talk?
- WHICH ME SHOULD I BE?: What are the outcomes of presenting yourself in different ways online?
- GENDER STEREOTYPES ONLINE: What are gender stereotypes, and can they shape our experiences online?

UNIT 3

- TRILLION-DOLLAR FOOTPRINT: What is a digital footprint, and what does yours convey?
- IDENTIFYING HIGH-QUALITY SITES: When can you trust what you find on the Internet?

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- THE REALITY OF DIGITAL DRAMA: Does the way we think about digital drama have anything to do with gender?
- CYBERBULLYING: CROSSING THE LINE: When does inappropriate online behavior cross the line into cyberbullying, and what can you do about it?
- REWORK, REUSE, REMIX: What rights do you have as a creator?

Unit 4

- Google Collaborative Story
- DIY Slide Presentation

Requirements. Assignments and Grading

Students will need a active gmail account. Students will be graded on class work, completed projects, and teacher assessments, The breakdown of the nine-week grading

- Projects/Quizzes: 35%
- Homework/Daily: 15%

Daily work includes activities, warm-ups, and some computer assignments. Homework is anything completed outside of the instructional day and will be assigned ONLY if not completed in class.

Classroom Rules and Discipline Policy

➤ We will be using the REACH Classroom Rules.

➤ **Respect- Respect yourself, respect others, and respect your school. Keep your hands, feet and objects to yourself. Keep your cell phone put away in the locker from 8:00 until 3:20. Unless the teacher requests you to bring to class.**

➤ **Effort - Pay attention, listen carefully, and always do your best. Actively listen**

to and participate in all classroom activities. Be Prepared for class.

➤ **Attitude - Be positive, pleasant, helpful, and courteous. Keep negative comments to yourself.**

➤ **Cooperation – Be willing to work with anyone. Use the correct voice level. Share and participate.**

➤ **Honesty – Always to the truth**

Parent Teacher Contact

Communication is the key to success. The best way to reach me is by email and I will try to contact you within 24 hours. If your student will be absent or is leaving early contact the office and your student's homeroom teacher. hulgin.charie@tcamail.org